

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
NOVEMBER 15, 2022
REGULAR SESSION 6:30 PM
EXECUTIVE SESSION IF NECESSARY**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time: 6:33 PM

Mr. Swabb	1	Mrs. Brewer	1	Pastor Reindel	1	Mr. Besecker	1	Mr. Manuel	1
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BOARD PRESIDENT'S REPORT: DR. SWABB

A. Welcome

This meeting was broadcast. In person meeting will be held in Room 404.

REVIEW OF AGENDA & APPROVAL OF MINUTES

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: Mrs. Brewer; Second: Pastor Reindel

Mr. Swabb	1	Mrs. Brewer	1	Pastor Reindel	1	Mr. Besecker	1	Mr. Manuel	1
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***MOTION PASSED 5-0
RESOLUTION NO 091-2022***

- C. October 18, 2022 - Approval of Minutes of Regular Meeting

Motion: Mr. Besecker; Second: Mr. Manuel

Mr. Swabb	1	Mrs. Brewer	1	Pastor Reindel	1	Mr. Besecker	1	Mr. Manuel	1
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***MOTION PASSED 5-0
RESOLUTION NO 092-2022***

D. Student Spotlight -

Hunter Gilbert - Nominated by Mr. Grillot – Presented by Mr. Daugherty

I would like the Bradford Board of Education to recognize Hunter Gilbert. Hunter is the son of Casey and Tony Gilbert. When he is not in school, Hunter enjoys playing with his friends, spending time with his family, and playing outside. Hunter is a hard worker who always has a great attitude. He is often smiling and enjoying himself while he is working on schoolwork. He is wonderful at leading by example because he is sure to stay on task and model classroom/school rules. He is very kind to his peers and treats others with a great deal of respect. Hunter is a pleasure to have in class. His hard work ethic and great attitude do not go unnoticed. It is for these reasons that I would like the Board of Education to recognize Hunter Gilbert. Great Job Hunter & Congratulations!

Natalie Rank - Nominated by Mrs. Frey – Presented by Mr. Daugherty

Natalie Rank is currently a third grade student at Bradford Elementary. I have nominated her for recognition because she truly demonstrates what it means to be “Bradford’s Best”. Natalie comes to school every morning with a positive attitude and a smile on her face. She goes out of her way to help others physically and emotionally. This altruism has helped create a more positive and peaceful environment in our classroom and school. Another characteristic that Natalie possesses is dedication. She works hard and pushes herself to be her best on whatever she is doing. With these qualities, Natalie is a natural role model for our class and school community. She continually demonstrates this exemplary behavior, which will lead her to accomplish any goal that she sets for herself in life. I cannot wait to see the success that Natalie has this year and in her future career. Great Job Natalie & Congratulations!

Dalton Reck - Nominated by Mrs. Moore – Presented by Mr. Daugherty

I would like to nominate Dalton Reck for the November Student Spotlight. Dalton has been in the Publications’ Class for three years. This year and last year, he was/is the yearbook editor and the Roder Show producer. It’s amazing how he can come up with all of the ideas for the Roder Show. He tries new ideas on his yearbook pages. I have Dalton in my other classes and he helps the students that are sitting by him, which helps me when I need to help other students in the room. Dalton is a “take charge” person. I know if I need something done, Dalton will do it in a timely manner and give me quality work. Great Job Dalton & Congratulations!

Isley Gambill - Nominated by Mrs. Lear – Presented by Mr. Daugherty

I am happy to have Isley Gambill as our November Student Spotlight. She definitely is a role model in representing our 5 R’s. Isley has such a big heart! Selfless, caring, and hardworking are just a few ways to describe what a great student she is. Isley consistently puts the best interest of others ahead of her own. She is a friend to all and offers a helping hand to any student or teacher in need. Being polite is just part of who she is and how she treats others. She doesn’t draw attention to herself, but she does what needs to be done. She actively participates in class and does a nice job on her work without needing praise or attention. We can always count on her to do the right thing whether we are watching or not. It has been a true pleasure to have Isley in my class and I am proud to have Isley represent the sixth grade class as our Student Spotlight.

ADMINISTRATIVE REPORTS

A. Mrs. Michelle Lavey, Elementary Principal -

- Red Ribbon Week October 23-31, 2022
- Fire Safety Week recently happened
- Harvest/Halloween Party Fun
- Students of the Week named
- Student of the Month – Aurora Mead

B. Mr. Christopher Barr, MS/HS Principal –

- MS/HS Students of the Week
- Molly Clark – National Finalist (Top 4 in the nation) Swine Production Entrepreneurship
- Washington DC Trip return on 11/10/2022 for a 4-day trip with Freshman/sophomores
- Veterans Day Ceremony put on by Bradford FFA – Cody Hartzell Keynote Speaker
- Upcoming Events –
 - Athletic Booster Meeting - 11/23 6:30 pm
 - Interims – 11/22
 - Thanksgiving Break – 11/23-11/25
 - Secret Santa – 12/5-12/9
 - PTO Meeting – 12/7 6 pm
 - Blood Drive – 12/15 2:30-6:30 pm
 - Next BOE Meeting – 12/20 6:30 pm
 - Two Hour Early Release – 12/22
 - Christmas Break – 12/23-1/2
- Athletic Upcoming Events
 - 11/19 HS Girls BB vs Milton Union – 6 pm
 - 11/22 HS Girls BB @ Newton – 6 pm
 - 11/26 HS Boys BB @ Legacy Christian – 6 pm
 - 11/26 HS Girls BB vs Houston – 6 pm
 - 11/26 JH Girls BB @ Houston – 9 am
 - 11/28 JH Boys BB @ National Trail – 5:30 pm
 - 11/29 JH Girls BB vs Fairlawn – 5:30 pm
 - 12/1 HS Girls BB vs National Trail – 6 pm
 - 12/2 HS Boys BB @ National Trail – 6 pm
 - 12/3 HS Girls BB @ Legacy Christian – 6 pm
 - 12/3 HS Boys BB vs Fairlawn – 6 pm

C. Mr. Bob Daugherty, Assistant Principal –

- Washington DC Trip discussion on how well behaved the students were on the trip

D. Mrs. Chloe Thompson, Athletic Director/ Transportation Director – Not Present

E. Mrs. Maria Brewer, Upper Valley CC update –

- Sophomore enrollment
- Manufacturing Days

F. Mr. Joe Hurst, Superintendent –

- Construction update as of now
 - Bus Barn is nearly completed
 - New Road has base coat of asphalt with additional berm to be added along with lights
 - Pictures of Track to show the current work in progress
- Lifewise Academy starting next Fall with after analysis by district
- Purchasing 2 electric buses through grant from the EPA

G. Mrs. Carla Surber, Treasurer –

- Fixed Assets converted into new system so that all items can be put into one database
- Records Retention RC2 which controls the document destruction has been updated for the first time in over twenty years, allowing for disposal of records.
- Still working on state audit from new firm but believe we are nearing completion
- Audit of Agreed Upon Procedures (AUP) for 2020-2021 for Medicaid Billing has been request for extension and will continue
- Workers Compensation audit occurred on November 9th with little change
- School Safety Grant from Ohio Bureau of Workers Compensation has come to successful completion with all work done and all filings complete
- Five Year Forecast was explained with a Power Point for the November filing
- Hiring another person to assist Treasurer to keep things moving forward along with a possible transition plan

PUBLIC PARTICIPATION - None

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 9). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – October 2022

Tuesday, November 15, 2022

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2. Check Register – October 2022

3. Then & Now certification of bills that were obligated by employees of the district:

Business	Encumbered	Payable
Candy Labs Media	\$250.00	\$310.00
Backyard Team Apparel	\$0.00	\$398.00
Backyard Team Apparel	\$0.00	\$107.00
Riverside Publishing	\$0.00	\$57.05
Wayne Healthcare Foundation	\$0.00	\$145.15
Madison-Champaign ESC	\$0.00	\$85.00
Hudl	\$0.00	\$900.00
Ryan Hudelson	\$0.00	\$45.00
Athena Beachler	\$0.00	\$25.00
Brandon Koverman	\$0.00	\$85.00
Kegan Fair	\$0.00	\$105.00
Hayden Dickerson	\$0.00	\$170.00
Lasting Impressions	\$0.00	\$201.00
Western Ohio Athletic Conference	\$0.00	\$75.00
Lowe's	\$0.00	\$41.43 \$787.03
Stillwater Equipment Repair LLC	\$0.00	\$80.00
Premier Occupational Health	\$0.00	\$30.00
Darke County ESC	\$0.00	\$28,269.00
Jon Flora Construction	\$0.00	\$905.00

4. Recommend approval of Transfers and Advances for the month:

5. Recommend approval of the Five Year Forecast.

Recommend the Treasurer be given the authority to complete and file the five-year forecast for the 2023-2028 fiscal years as required by the State of Ohio.

6. Recommend approval of Permanent appropriations for necessary amendment.

7. Recommend approval of an EPC Wellness Grant in the amount of \$2,900.00.

8. Resolution for the FY2024 Tax Budget

A RESOLUTION DECLARING THE INTENTION TO PROCEED UNDER THE ALTERNATIVE TAX DOCUMENT FORMAT PROVIDED UNDER SECTION 5705.281 OF THE OHIO REVISED CODE AND TO REFRAIN FROM THE PREPARATION OF A TAX

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BUDGET FOR THE FISCAL YEAR 2024, AND AUTHORIZING AND DIRECTING THE CHIEF FISCAL OFFICER OF THE BRADFORD EXEMPTED VILLAGE SCHOOL DISTRICT TO PREPARE AND TO SUBMIT TO THE MIAMI COUNTY BUDGET COMMISSION SUCH INFORMATION AND DOCUMENTS AS ARE NECESSARY INCIDENT TO SAID PROCESS AND SUBMISSION, AND TO TAKE SUCH OTHER ACTIONS AS MAY BE REASONABLY NECESSARY INCIDENT THERETO.

WHEREAS, Section 5705.281 of the Ohio Revised Code authorizes and empowers a county budget commission, by an affirmative vote of a majority of its members, including an affirmative vote by the auditor of the county, to waive the requirement that a taxing authority of a subdivision or other taxing unit adopt a tax budget, as is provided under Section 5705.28 of the Ohio Revised Code, and require such taxing authority to provide such information as may be required by the commission to perform its duties under Chapter 5705 of the Ohio Revised Code, including dividing the rates of each of the subdivision's or taxing unit's tax levies as provided under Section 5705.04 of the Ohio Revised Code; and

WHEREAS, pursuant to the terms and provisions of Section 5705.281 of the Ohio Revised Code, the Miami County Budget Commission, by an affirmative vote of a majority of its members, including an affirmative vote by the Auditor of Miami County, Ohio, has authorized and permits the taxing authority of a subdivision or other taxing unit within Miami County, Ohio, to refrain from adopting a tax budget, and has designated the information which the said Budget Commission requires of each taxing authority of a subdivision or other taxing unit to permit the Budget Commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

WHEREAS, it is the desire and intention of the Board of Education, as the taxing authority of Bradford Exempted Village School District, to elect to refrain from adopting a tax budget for the fiscal year 2024 and, in the alternative, to submit to the Budget Commission the information and documents which it has indicated will be necessary in the absence of such adoption; and NOW, THEREFORE, BE IT:

RESOLVED, by the Bradford Board of Education Miami County, Ohio, that:

1. The Bradford Board of Education of the Bradford Exempted Village School District hereby declares the intention of the Bradford Board of Education to proceed under the alternative tax document format provided under Section 5705.281 of the Ohio Revised Code and to refrain from the preparation of a tax budget for the fiscal year 2024; and
2. The Board of Education of the Bradford Exempted Village School District hereby authorizes and directs the Chief Fiscal Officer of the Bradford Exempted Village School District to prepare and to submit to Miami County Budget Commission such information and documents as are necessary incident to said process and submission, and to take such other actions as may be reasonably necessary incident thereto; and
3. The Bradford Board of Education of the Bradford Exempted Village School District hereby finds and determines that all deliberations and actions related to the foregoing were affected in open and public session and in full compliance with Section 121.22 of the Ohio Revised Code, and otherwise as is provided by law.
9. Recommend that the Board of Education approve the Records Retention Schedule (RC-2) for use by the school district as approved by the Auditor of State on October

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28, 2022. This will be put into place upon final recommendation from the records commission of Bradford Exempted Village School District based on their previous approval on June 21, 2022.

Motion: Mrs. Brewer; Second: Pastor Reindel

Mr. Nyabbi	Mrs. Brewer	Pastor Reindel	Mr. Hensler	Mrs. Minter
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***MOTION PASSED 5-0
RESOLUTION 093-2022***

OLD BUSINESS - None

NEW BUSINESS

Consent Items (items 1 through 10). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Resignations/Employment:

Resignations - **Greg Hale** - Co-Head Powerlifting Coach
Curtis Hale - Co-Head Powerlifting Coach
Sharon Moore - Retiring after 22 years of teaching here in the District effective July 1, 2023

Employment - Certified Personnel - One (1) Year Substitute Contract for the 2022-2023 school year:

**Beverly Hughes
Madelyn Breig
Ripley Lewis
Nina Wendel**

Employment - Classified Personnel - One (1) Year Contract for the 2022-2023 school year

Jill Balsler - (3-Hr Cafeteria Position)

Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2022-2023 school year:

Shane Snyder - Covering for Athletic Director during her absence
Greg Hale - Head Powerlifting Coach
Curtis Hale - Assistant Powerlifting Coach
Casey Canan - Volunteer Assistant JH Girls Basketball Coach
Athena Beachler - Assistant High School Track Coach
Rachel Lavey - Volunteer Assistant Powerlifting Coach

Employment - Classified Personnel - One (1) Year Substitute Contract for the 2022-2023 school year:

Kirsten Grove - Educational aide
Curtis Hale - Substitute Custodian
Austy Miller - Substitute Custodian

2. Recommend approval that Bob Daugherty be re-appointed to a term of office as Trustee of the Bradford Public Library beginning January 1, 2023, and continue to December 31, 2029. Mr. Daugherty's current term is expiring on December 31, 2022, and would be continuing as a trustee. This was recommended by the Board of Trustees of the Bradford Public Library.
3. Recommend approval of an Environmental Protection Agency's (EPA) 2022 Clean School Bus (CSB) Rebates for a total of \$750,000.00 for 2 new electric buses and \$40,000.00 for eligible charging infrastructure. This will be a reimbursable grant.
4. Recommend approval to move **Ruth Estes** to the Master's Plus column according to the negotiated agreement. Pay will be calculated to be received in first pay after January 1, 2023.
5. Recommend approval to move **Brian Schwieterman** to the Master's Plus column according to the negotiated agreement. Pay will be calculated to be received in first pay after January 1, 2023.
6. Recommend approval under ORC 3319.10 for **Cierra Bolin (Cozad)** employed as a substitute teacher with an assignment to one specific teaching position in excess of 60 days to the minimum salary on the current adopted salary schedule as of November 7, 2022.
7. Recommend approval to hire M&T Excavating, LLC, for snow removal at \$95.00 per hour per truck.
8. Recommend acceptance of a grant from the Miami County Foundation in the amount of \$5,130.00 to be used in the Music Department for headphones, microphones, external hard drive, and Mac Studio computer.
9. Recommend approval of a contract with Darke County Educational Service Center for OT/PT Services for the 2022-2023 school year.
10. Grant authority to the Superintendent to apply for a new math class through the Ohio Department of Education as an alternative to Algebra 2.

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END OF CONSENT AGENDA

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it **THEREFORE RESOLVED**, that the above non-licensed individuals be employed as noted.

Motion: Mr. Besecker; Second: Mr. Manuel

Mr. Swabb	Mrs. Brewer	Pastor Reindel	Mr. Besecker	Mr. Manuel
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MOTION PASSED 5-0
RESOLUTION 094-2022

11. Recommend approval of hiring **Maggie Manuel** as a substitute educational aide for the 2022-2023 school year.

Motion: Pastor Reindel; Second: Dr. Swabb

Dr. Swabb	Mrs. Brewer	Pastor Reindel	Mr. Besecker	Mr. Manuel
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MOTION PASSED 4-0
RESOLUTION NO 095-2022

12. Recommend a change order for 2,849.40 additional square feet of concrete at \$6.75 per square foot and 217 feet of wall and footer at \$600 per foot for a total of \$32,253.45. These are additional quantities necessary for the track project discovered during construction. These were agreed to modifications of the plan.
13. Recommend the award of base asphalt to Wagner Paving Inc. in response to resolution 89-2022 in the amount of \$35,446.00.

Motion: Mrs. Brewer; Second: Mr. Besecker

Dr. Swabb		Mr. Drown		Mr. Rufael		Mr. Dawson		Mr. Mandel	
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MOTION PASSED 5-0
RESOLUTION NO 096-2022

14. The Superintendent recommends waiving competitive bidding, based upon the Board's authority to determine an urgent necessity exists, and authorizing contracts for the transportation facility asphalt project.

Rationale:

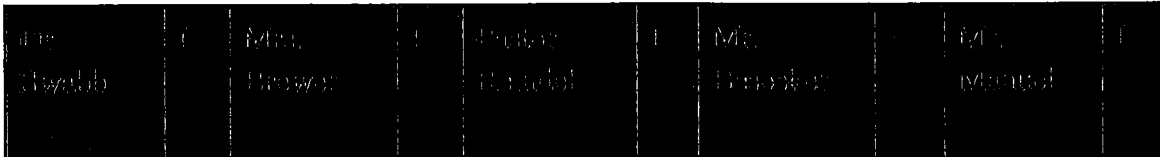
- A. The Superintendent and Treasurer have determined that the facility that has been under construction creates a safety hazard in its present state in direct proximity of the front of the building for transportation personnel and any other public access.
- B. Moving forward with the transportation facility asphalt project at this time allows the Board to negate liability from ingress and egress around the building by people and equipment.
- C. The District is currently working on a project with a base asphalt roadway being prepared due to the proposals submitted by both Wagner Paving and A&B Asphalt. Of those proposals, Wagner Paving, Incorporated was 30% less expensive than A&B Asphalt and, therefore, was awarded the contract as defined in Resolution 089-2022.
- D. Due to the seasonal considerations of asphalt plants in direct proximity to the District and their discontinuation of operations, the District considers it to be an urgent necessity for the reason of safety to asphalt the adjoining property adjacent to the building (bus barn) with a minimum of a base coat contingent on weather conditions.
- E. Wagner Paving, Incorporated proposed a cost of \$26,374.00 to place both a base coat and a surface coat for the area involved. This is to be done at the same time as the surfacing of the road, previously mentioned in Resolution 089-2022, to avoid further mobilization cost and avoid further declination of the weather.
- F. The urgent necessity for this particular project is due to safety concerns. The new transportation facility is located in direct proximity to the front of the school building where considerable traffic, both car and foot, take place. Leaving the lot without a surface coat would be creating a safety hazard for the traffic in its proximity. Furthermore, it is the intent of the District for the drivers to begin using the transportation facility within the next month. Inadequate surfacing could lead to further accidents with drivers who will be backing into/out of the facility. It is the desire of the District to create a safe environment for our drivers to maintain the buses at the highest standards.
- G. The total cost of the asphalt project with the consideration of the road and the addition of the transportation facility area exceeds \$50,000.00, the statutory bidding threshold for school construction projects. However, this project is not a school building, but an appurtenance to non-school functions. The project cost of \$61,820.00 is for land improvements, which includes the resolution passed on October 18, 2022 for Wagner Paving.
- H. ORC 3313.46 provides discretion to a Board of Education to waive competitive bidding when there is an urgent necessity.
- I. The Superintendent recommends that the Board exercise its discretion and waive competitive bidding in order to take advantage of the weather and availability of contractors.

The Bradford Exempted Village School District Board of Education resolves:

J. Relying upon the information provided and the Superintendent's recommendation, the Board waives competitive bidding for the transportation facility asphalt project, based upon the authority granted in ORC 3313.46 when there is an urgent necessity, and authorizes the Superintendent and Treasurer to enter into contracts with Wagner Paving, Incorporated for the amount of \$26,374 and Jon Flora Construction in the amount of \$9,200.00 for the finish around the transportation building.

K. The Board finds that it is in the best interest of the District to contract for the transportation facility asphalt upgrade work before inclement weather prohibits us from creating a safe environment for people and equipment from proximity to the building.

Motion: Mr. Besecker; Second: Pastor Reindel



MOTION PASSED 5-0
RESOLUTION NO 097-2022

FIRST READING FOR THE FOLLOWING NEOLA POLICIES:

Policies Recommended for the Board of Education (41.1 Fall 2022 Update)

po1617	po2413
po2430	po2431
po3120.08	po3217
po4217	po5111
po5335	po5336
po5460.01	po6700
po7217	po7440
po7440.03 Legal citation change	po8210
po8320	po8330
po8600	

AG's Approved by the Superintendent (41.1 Fall 2022 Update)

ag5111	ag6700
ag7440.01	ag7440.03
ag8210	ag8320
ag8330	

ENTER EXECUTIVE SESSION (IF NECESSARY)

 X (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

 (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

_____ (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

_____ (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

_____ (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

_____ (G) (6) Specialized details of off security arrangements

Motion: Mr. Besecker; Second: Pastor Reindel

Dr. Swabb	Mr. Brewer	Pastor Reindel	Mr. Besecker	Mr. Mautel
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***MOTION PASSED 5-0
RESOLUTION NO 098-2022***

ENTER EXECUTIVE SESSION at: 7:49 PM

EXIT EXECUTIVE SESSION at: 8:10 PM

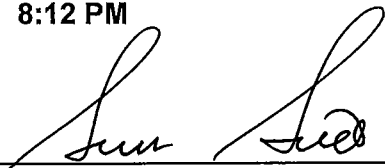
ADJOURNMENT

Motion: Mrs. Brewer; Second: Mr. Besecker

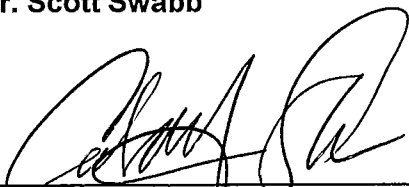
Dr. Swabb	Mr. Brewer	Pastor Reindel	Mr. Besecker	Mr. Mautel
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MOTION PASSED 5-0

TIME: 8:12 PM



Dr. Scott Swabb



Mrs. Carla Surber, CPA, CGMA